FEDERAL PROGRAMS
CONSULTATION AND UPDATES
March 28, 2022
Please Add Your Name and School in the Chat Box to Verify Attendance for Today’s Meeting
Updates

TITLE II

TITLE IV

ESSER
Title II

2021-2022

Title II Project Period ends
June 30, 2022

Deadline for Reimbursement
Requests is July 8, 2022
Title IV

2021-2022

Project Period ends July 31, 2022

Deadline for Reimbursement Requests is August 12, 2022
2021 - 2022

Needs Assessment with budget plan MUST be approved and on file prior to activity taking place.

Submit request on school letterhead with copies (evidence) of expenses incurred, actual receipt of resources or services, and payment (copy of check, bank statement) in order to expedite reimbursements.
2022 - 2023

Complete Participation Plan by April 8, 2022

*Title II:* Will Charter School participate in District Professional Development or request reimbursement for site-based PD?

*Title IV:* Will Charter School participate in District activities or request reimbursement for school-based activities?
Participation Form

Title II funds:

- Professional Development and Teacher Recruitment and Retention

☐ We will participate in Pinellas County School District Title II Project activities for 2022-2023.

☐ We request to submit a Reimbursement Plan for Title II Project activities for 2022-2023 (A total allocation will be provided, and a Needs Assessment and Activity Plan must be completed and submitted to the Special Projects Office by May 6, 2022).
Needs Assessment and Budget

Due by May 6, 2022

Input used to complete Title II and Title IV application

Needs Assessment:

1. Briefly summarize the school’s needs assessment process

2. Identify your students’ needs (academic, social-emotional, physical health, digital literacy) that emerged from the process described above. Provide appropriate data for support.

3. Identify your professional development needs, related to addressing the needs identified above.

4. Describe the programs, services or other activities the school intends to implement to address the identified needs.

5. Provide outcome objectives for activities to be funded through Title II, Part A and/or Title IV, Part A. Describe the plan for determining the extent to which these services and programs contributed to addressing needs identified above.
Needs Assessment and Budget

**Budget Narrative:** List all anticipated expenses in detail to be reimbursed through Title II, Part A and Title IV, Part A.
(Add lines as needed. Submission of an Excel spreadsheet in the same format is acceptable.)

**2021-2022 Title II Allocations:**
- Title II $ __________________
- Title IV $ __________________

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<tr>
<th>Activity</th>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>Personnel Costs</td>
<td><em>Include salary, supplements, stipends, substitutes, fringe benefits</em></td>
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Title IV: Student Support and Academic Enrichment

Purpose:
➢ Provide students with access to a well-rounded education.
➢ Improve safe and healthy school conditions for student learning.
➢ Improve the use of technology in order to improve the academic achievement and digital literacy of all students.

Activities:
➢ College and career preparation and support
➢ Programs for health, nutrition, and physical fitness
➢ Technology hardware and software for digital literacy
➢ Materials and resources for academic enrichment
➢ Mental health services and resources
➢ Resources for a safe learning environment

Focus on direct services to students
ESSER Updates

- **ESSER I**
  - K-3 HQRC
  - Civic Book List
  - CARES I
  - Deadline for Reimbursement April 30
  - Please turn in your intent to spend form

- **ESSER II**
  - Academic Acceleration
  - Non-Enrollment
  - Technology Assistance
  - Advanced/Lump Sum
  - Deadline for Reimbursement: June 30, 2023
ARP has been awarded

- PCS has received the award notice for ARP
- 100% of the funds are now accessible
- Remember to expend ESSER II funds prior to using ARP funds
- Charter Schools will be responsible for monitoring student data
- Learning Loss funds – 20% must be broken out based on state reporting requirements
  - Please resubmit your ARP Budget Spreadsheet, highlighting which activities will specifically address Learning Loss to meet this requirement
- Submit by **April 1, 2022** to Isabella Torbert, torberti@pcsb.org
Grant Applications Awarded:

Civics Literacy Excellence Initiative
- Project End Date is September 30, 2023
- Allocations will be sent after this meeting

Reading Tutoring K-3 Students
- Project End Date is September 30, 2023
- Allocations will be sent after this meeting
K-3 Reading Tutoring

- Emphasis on K-1 students
- Tutors can be retired teachers, community members, older students and teachers ($20 per hour)
- All tutors will be trained by a PCS staff developer and fingerprinted—More information to come
- Approved materials will be provided
- Tutoring will start in August through summer of 2023
- Documentation—attendance logs, tutor hour logs, assessment data
- Contacts—Marti Giancola—giancolam@pcsb.org
  - Jenn Mekler, Director, Early Childhood meklerj@pcsb.org
Civic Literacy

- Use funding to purchase standards aligned curriculum for middle school and/or K-12 supplemental materials
- Must support Civic and Government Standards that will be effective in the 2023 school year
- Contacts - Marti Giancola- giancolam@pcsb.org

- Michelle Anderson - K-8 Social Studies andersonmiche@pcsb.org
Reimbursement Process

Cover letter on school letter head signed by the principal with the following grant number and name for each grant they are submitting for reimbursement and dollar amount requested.

Name of the grant

- K941 – Remaining Balance of Lump Sum
- K936 – Academic Acceleration
- K937 – Non-Enrollment
- K938 – Technology Assistance
- K931 -- ARP
Reimbursement-Continued

- Itemized spreadsheet with dollar amount.
- Legible documentation to support spreadsheet
  - Invoice
  - Check or bank statement
  - Contracts
  - Internal school documents to support individual school dollar portions of expenditures
- Scanned documents need to clearly labeled with grant number and or name.
- Items (invoice, check) need to be submitted in order of the spreadsheet.
• Be sure to save copies (evidence) of expenses incurred, actual receipt of resources or services, and payment (copy of check, bank statement) in order to expedite reimbursements.

• Save copies of your approved needs assessment and participation plans.

• Save copy of end of year evaluations of all activities for monitoring purposes.

• Keep accurate inventory of all equipment purchases with federal funds, reconcile inventory yearly.

• Follow district procedures to report lost or stolen equipment.
What’s Next

Email coming your way:

- **Allocations:** K-3 Reading Tutoring, Civic Literacy and Needs Assessment
- **Allocations:** 2022-23 Title II and Title IV
- Complete Participation Plan and return to Isabella Torbert by April 8, 2022.
- Complete Needs Assessment with budget plan to Isabella Torbert by May 6, 2022
- PPT

Please do not hesitate to reach out if you have questions!

Hope Everyone continues to have a great year

Your Special Projects Team
Survey

Please take a moment to complete our survey. The link is available in the chat box.

https://forms.office.com/Pages/ResponsePage.aspx?id=BZM8c9c5GkaGb_3ye_PH_60r6hvUdDxFiyVi7zI1bGFUMzNJS0ZMUk1QUpWRDVFWEZGWldINk5LTS4u
Contacts

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<thead>
<tr>
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<tr>
<td>Teresa Price</td>
<td>Director</td>
<td><a href="mailto:pricete@pcsb.org">pricete@pcsb.org</a></td>
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<tr>
<td>Marti Giancola</td>
<td>Asst. Director</td>
<td><a href="mailto:giancolam@pcsb.org">giancolam@pcsb.org</a></td>
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<tr>
<td>Gale Nelson</td>
<td>Financial Clerk</td>
<td><a href="mailto:Nelsonga@pcsb.org">Nelsonga@pcsb.org</a></td>
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<tr>
<td>Isabella Torbert</td>
<td>Grant Manager</td>
<td><a href="mailto:Torberti@pcsb.org">Torberti@pcsb.org</a></td>
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<tr>
<td>Lawren Giroux</td>
<td>Account Clerk</td>
<td><a href="mailto:Giroux-benjaminl@pcsb.org">Giroux-benjaminl@pcsb.org</a></td>
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