



2024-2025 Title I Parent and Family Engagement Plan

School Name: Dunedin Highland Middle School

Please use the Comprehensive Needs Assessment Data and any other family engagement data to complete the following:

School's Mission Statement:

The Dunedin Highland Middle School community creates a quality educational setting that promotes critical thinking for all scholars by providing a relevant and rigorous curriculum while building positive relationships with students, families, and the Dunedin community.

Measurable Outcomes:

Student achievement increases by 5% in all core contents including an increase in our L25 population. Student discipline decreases across all grade levels.

Building Capacity of Families

Describe how the school will implement activities that will build the capacity for strong parent and family activities, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

DHMS will hold our annual meet the teacher night in Aug 2024. We will then have our Title 1 parent meeting Sept 2024, followed by our curriculum night nights in the Fall of 2024 and Spring 2025. DHMS will have course request selection nights for parents in the Fall of 2024 and Spring 2025. We will have out FAST Data nights Fall 2024 and Spring 2025 to assist our parents with understanding their student FAST data and ways to support their scholar academic achievement. We will also have our learning labs which will be held monthly to assist with schoolwide discipline procedures.

Staff Professional Development related to Family Engagement

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)]

How will school leadership actively build teacher and staff capacity related ongoing family engagement connected to academic goals?

School leadership will build teacher and staff capacity by offering ongoing parental engagement nights throughout the school year. We will offer different curriculums night to involve parents in the learning process of our scholars. During our curriculum nights parents will engage in focus training and student activities which will allow them to gain deeper understanding of way to support their scholar. We will also offer learning labs that will engage in dialogue and create an action plan to help with student discipline here on campus. These meeting will be done monthly as well as our quarterly curriculum nights.

DHMS Staff will have ongoing professional development in differentiated instruction, schoolwide discipline processes and procedures (systems), and parent communication through FOCUS.

Title I Annual Parent Meeting Experience

Each school will convene an annual meeting designed to inform parents of participating children about the schools Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. [Section 1118(c)(1)].

How will you get recorded feedback from parents about the meeting? How will the recorded feedback be used to inform future events?

Parents will have a QR code they can scan during every meeting with questions to provide feedback to the school about the meeting. They will also have an opportunity to ask questions through signing in with the QR code. With this information we will share with the leadership team and adjust our meeting strategies to meet the needs of our parents accordingly. Future meeting will be derived from parent feedback and schoolwide initiatives that will need to be implemented or refined.

How will you address barriers to increase attendance and academic support at home?

DHMS will address barriers to increase attendance and academic support at home by informing the parents/student about the power of instructional minutes that are missed throughout the school year. I believe there is power in providing documented data to show how much the correlation of missing school ties into academic success. This will be done during our parent nights while also providing parents with the opportunity to engage in hands on experiences to gain a deeper understanding of their scholar curriculum. Parents will also receive the technological piece on Focus to help with our online student portal.

How will you get the information home to parents using various modalities who do not attend?

Dunedin Highland Middle School will communicate with parents on our callout system. Which will be sent via phone and email. Information will also be posted on our social media sites as well as our school website and accessible for all parents.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)] • Timely information about the Title I programs [Section 1118(c)(4)(A)]; • Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; • If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and • If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will submit the parents comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Dunedin Highland Middle School will provide information to parents regarding Title I programs in a timely manner using various methods of communication including meetings, letters home, the school messenger, email and the school website. We will provide this information to parents prior to school starting with our meet the teacher event that will be held in August. The information will also be presented during our Back-2-School Night and Annual Title I Meeting, information about Title I programs, curriculum, and academic assessments will be shared in general meetings. Teachers will all have sign-in sheets and provide a copy of the sign in sheet to the Title I coordinator who will also maintain documentation on the dissemination of information, distribution methods, and timelines. Parents will be able to provide a response form to complete to provide input or to ask questions through a QR code link available for all parents. The principal will respond by email to all questions in a timely manner. If a parent is unsatisfied with the school-wide program plan under Section 1114 (b)(2), they will be asked to provide their comments to the principal who will then provide the comments to the Title I office. Up-to-date information will also be kept at the "Parent Station" located in the front office for parent.

Flexible Parent Meeting

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Dunedin Highland Middle School will provide excellent customer service, accessibility and availability for parents. The school administrators will be available to parents to the largest degree possible when parents come to the school or call/email with questions or concerns. We will offer evening events throughout the year with some morning events. We will also host community events and local community centers. Some events will also be held online through Teams to allow more families to attend.

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Dunedin Highland Middle School will make the Parent and Family Engagement Plan (PFEP) available to parents in all languages represented at school site on the school's website. A hard copy of the PFEP will be housed in the "Parent Station" located in the front office in both English and Spanish and will be copied upon parent request. Written communication may be requested to be translated in languages other than English. Upon parent request, a translator will be made available at parent meetings and in the school office to provide translation services to ensure that parents are able to fully participate in parent meetings. American Sign Language (ASL) translation services will also be made available upon parent request.